

SMALL BUSINESS STARTUP CHECKLIST

Prepared by experienced entrepreneurs

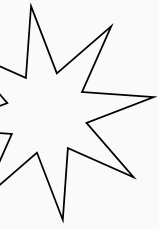


CHECKLIST 1

- Develop a comprehensive business plan.
- Conduct thorough market research.
- Register your company under the relevant legal structure.
- Obtain GST registration if applicable.
- Apply for Permanent Account Number (PAN) and Tax Deduction and Collection Account Number (TAN)

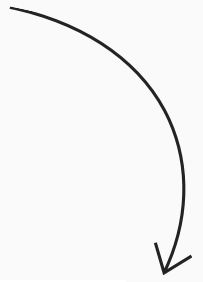
CHECKLIST 2

- Contact virtual office company like address.in
- Open a current bank account in the company's name
- Register your brand name and logo.
- Secure your domain name and develop a website.
- Establish your presence on social media platforms.
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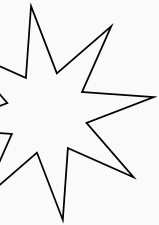


CHECKLIST 3

- Obtain necessary licenses and permits. _____
- Secure funding through investors or loans. _____
- Set up an accounting and bookkeeping system. _____
- Ensure compliance with labor laws and other regulations. _____
- Get necessary business insurance. (optional) _____

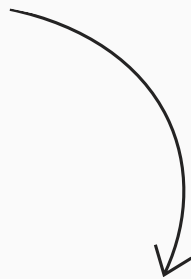
CHECKLIST 4

- Install the necessary technology and software. _____
- Develop a hiring plan and onboard initial employees. _____
- Create a marketing and sales strategy. _____
- Network with industry professionals and potential partners. _____
- Establish a system for collecting customer feedback. _____
- _____



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CHECKLIST 5 (ADD YOURS)

- _____
- _____
- _____
- _____
- _____



CHECKLIST 6 (ADD YOURS)

- _____
- _____
- _____
- _____
- _____
- _____